



Store Retail Supervisor and Salesperson – Full-Time Carts'n'Parts Australia – Penrith, NSW, 2750

A fantastic opportunity for a Store Retail Supervisor and Salesperson is available at the brand new Carts'n'Parts Australia NSW Warehouse/Showroom in Penrith due to open in February 2025. If you are an eager, hands-on, and self-motivated individual with sales experience, this is your chance to join a dedicated team and make an impact within the golfing industry.

Job Type: Full-Time (Monday – Friday 8.30am – 4.30pm)

Key Duties / Responsibilities:

- Manage day-to-day administrative tasks, including opening and closing the store, answering phones, responding to emails, and addressing customer enquiries.
- Assist with and oversee the safe unloading of shipping containers, containing imported golf cart products, and support the assembly of carts (along with installing on rain curtains) when necessary.
- Provide local sales support in collaboration with the national Sales Team, including preparing quotes, processing orders, scheduling service bookings, and following up with clients to ensure satisfaction.
- Maintain accurate records of sales, customer interactions, and inventory levels to ensure seamless operations.
- Collaborate with the national Marketing Team by providing feedback on sales, enquiries, and leads, helping to develop strategies to increase sales and improve customer retention.
- Perform general office duties, such as filing, photocopying, and data entry, to support administrative efficiency.

Role Requirements:

- Strong sales experience - not afraid to follow leads
- Hands-on experience and skilled with tools (tools will be provided)
- Well organised and have a professional presentation
- Capability to work autonomous
- Physically capable of safely performing heavy lifting and manual handling tasks
- Excellent communication and interpersonal skills, with the ability to interact professionally with customers
- Proficiency in Microsoft Office Suite and Gmail
- Valid Drivers Licence
- Valid Forklift Licence (highly beneficial)
- Experience with CRM software (highly beneficial)
- Golf Cart or Caravan industry experience is considered favourable

What We Will Offer:

- \$55,000 - \$60,000 per year (based on experience) + Super
- Opportunities for internal growth for the right candidate
- Immediate start

About Carts'n'Parts Australia:

Established in 2008, Carts'n'Parts Australia is a family-run business dedicated to providing honest and expert service for all things Golf Carts nationwide! From sales to service, trade-ins, and repairs, we are passionate about our work. Learn more about us at cartsnparts.com.au.

How to Apply:

If you believe you are the right candidate for this role, APPLY NOW!

Email Clare at: info@cartsnparts.com.au or call 1300 93 88 11